



Regular Meeting
6 p.m., Wednesday, April 10, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

REGULAR AGENDA

- 1. Roll Call**
- 2. Approval of Items on Consent Agenda**
 - a. Financial Report**
 - b. Minutes: Mar 6, 2019 Regular Meeting**
 - c. Minutes: Mar 6, 2019 DDA Design Committee Meeting**
 - d. Minutes: Mar 12, 2019 DDA Promotion Meeting**
- 3. Approval of Regular Agenda**
- 4. Public Comment**
- 5. Financial Snapshot**
- 6. Greater Farmington Area Chamber of Commerce 2019 Founders Festival Presentation by Executive Director Mary Martin**
- 6. Executive Director Update**
- 7. Committee Updates:**
 - a. Design Committee**
 - b. Public Art Committee**
 - c. Promotions Committee**
 - d. Founders Festival Committee**
- 9. Budget FY 2018-2019 Amendment**
- 10. Budget FY 2019-2020 Approval**
- 11. Other Business**
- 12. Board Comment**
- 13. Adjournment**

Upcoming Dates:

Apr 24 Ladies Night Out



1. ROLL CALL

Committee Members: Claire Perko, Steve Schneemann, Cameron Elder, Brian Golden, Ken Crutcher, Ben Ritterboos

Others Present: Kevin Rosenberg (Jeff Scott Architects), Dan Blugerman (Tom Duke representing Blue Hat Coffee), Lisa Anderson (RSJA Law), Kate Knight, Kevin Christenson, Jessica Westendorf

2. Approve Minutes from March 6th

Approved

3. Consideration of PUD app for Blue Hat Coffee

Christenson overview- R1P zoned (reason for PUD process)- Goal to compliment lodge and not change character of building.

Rosenberg (JSA)- Project Overview. Goal to maintain character, adding ramp and patio, reserve 5 spots for employee and make rest of the spots 3 hr limit.

Crutcher- Update from Parking Committee – Recommendation to not have employee parking designation. Discussion of loading zone and parking off Oakland street.

Dumpster location discussion- need to find new location for dumpster and loading zone with new streetscape. Number of tables require 25 parking spaces. Currently have 22.

Discussion of white fence & ramp finishes- questioning use of white vinyl fence; outdoor seating within downtown restricted to black fencing, per design standard. Please consider shrubs or black iron. Consider softening edge from streetscape. Sign discussion with general recommendation against combined sign look, would rather see separate sign on Grand River and Farmington for Blue Hat.

Discussion of sign size- Overall dimensions too big when adding base, per ordinance.

Discussion of interior modifications, ingress and egress issues, outdoor patio area. Design committee will need to review and make recommendation regarding ramp and shrubbery.

Recommendation to treat Grand River as main Entrance for traffic.

Knight- will send price quote for black fencing, will send JSA drawing of Oakland streetscape and DDA Façade Improvement grant program details (opportunity to help with details to restore historical significance. Christiansen confirmed that JSA had already been sent Oakland Street construction docs.

4. Consideration of PUD App for Detroit Eatz

Christenson overview- Adaptive reuse project at site of Burger King. Detroit Eatz is a classic interpretation of slider restaurant. Adding outdoor eating area, repainting, adding landscape bed.

Discussion of signage- proposing moving sign to Grand River right of way. Haven't received sign design yet, but proposing electronic changeable sign. No scrolling or flashing allowed.

Knight requested comments regarding shifting from post sign to right of way monument sign— Perko commented, Pro of moving sign to accommodate outdoor seating, but will need to see rendering to assess.

5. Wireless Telecommunications Ordinance Requirements with Aesthetic Standards Approval within Downtown Districts:

Anderson- Overview.

Summary- Municipalities can impose aesthetic standards in residential, downtown, & historic districts. Aesthetic standards need to be published by April 14th.

Permit process to allow some oversight in the process.

City can't prohibit or inhibit installation of these.

Anderson's recommendation- If there is something unique to Farmington that needs to be included, submit to Knight, if not, carry message forward that design committee has looked and reviewed. Confirmed by group, Knight will carry message forward that committee has reviewed.

6. OTHER BUSINESS

None

7. Adjourned