

FARMINGTON DOWNTOWN DEVELOPMENT
AUTHORITY PROCEEDINGS

8:00 A.M., TUESDAY, DECEMBER 5, 2006

The meeting was called to order at 8:02 a.m. by Board President Beamer.

ROLL CALL: Batzloff, Beamer, Clappison, Freeman, Kuiken, Pastue,
 Schneemann, Vargovick, Ziegler

ABSENT: Cassidy, Cowley (Excused)

OTHERS PRESENT: Director Knowles

APPROVE CONSENT AGENDA ITEMS:

Motion by Ziegler, seconded by Batzloff, to approve the minutes of 11-8-06, Financial Statement and Bill Review Report as presented. MOTION CARRIED, ALL AYES.

RECONNAISSANCE-LEVEL HISTORIC AND ARCHITECTURAL SURVEY

The Executive Summary of the Reconnaissance-Level Historic and Architectural survey was provided to the Board for discussion. Schneemann expressed concern with the substantial investment expended by the DDA for this survey and the number of properties recommended for further study. The survey showed about 30 buildings which might have historic or architectural significance and merit a closer look. Schneemann commented that no direction had been given to these properties and questioned additional funding for a further study. The Board agreed that the Civic Theatre, the Masonic Hall, and the Cook Building are significant enough to merit more research. A lengthy discussion followed regarding whether the non-contributing buildings within the District could become contributing at a later date. This item was tabled until the next meeting, allowing City Manager Pastue the opportunity to further research the impact of this survey.

HARVEST MONTH AND HARVEST MOON DANCE EVENT EVALUATION AND INCOME/EXPENSE REPORT

Beamer suggested creating a permanent line item in the annual budget for the Harvest Moon Dance. Kuiken commented on whether this event is successful enough to add to the annual budget. Pastue responded that he felt the dance has been successfully attended the last two years. The Board decided to put this item on the agenda for the Board Retreat in February. Vargovick complimented Director Knowles on the excellent detailed evaluation report.

NATIONAL MAIN STREETS CONFERENCE: SEATTLE, WA – MARCH, 2007

Director Knowles requested permission to attend the National Main Streets Conference in Seattle, Washington from March 25–28, 2007. Motion by Pastue, supported by Vargovick to grant permission to Director Knowles to attend the National Main Streets Conference in Seattle, WA, from March 25-28, 2007. Expenses will be funded from the DDA budget. MOTION CARRIED, ALL AYES.

MAIN STREET COMMITTEES UPDATE

Design: Committee Chair Schneemann reported that 2007 will be active with the projects planned and that he has met with our State Representative to pursue approval of the Grand River MDOT project.

Organization: Committee Chair Pastue reported they will be working on additional Main Street Newsletters; and plans for the volunteer appreciation dinner to be held in the Spring.

ER Committee: Kuiken reported the committee is working on recruiting opportunities.

Promotions: The committee is preparing work plans to submit to the Board at the Board Retreat in February, focusing on priorities of staff and volunteers.

BOARD COMMENT

Freeman informed the Board of the ability to access property listings for sale in the City of Farmington through the DDA website.

Beamer requested a closed session be on the January agenda for the DDA Executive Director's evaluation.

PUBLIC COMMENT

None

ADJOURNMENT

The meeting adjourned at 9:02 a.m. The next board meeting will be on January 9, 2007 at 8:00 a.m.

Respectfully submitted,

Mission: "To promote and maintain a vigorous downtown business and residential district while retaining and enhancing our Main Street atmosphere"

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