



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY PROCEEDINGS

8:00 a.m.

Tuesday

October 3, 2006

The meeting was called to order at 8 a.m. by Board President Beamer.

ROLL CALL: Batzloff, Beamer, Cassidy, Freeman, Kuiken, Pastue,
Schneemann, Vargovick

ABSENT: Clappison, Cowley, Ziegler

OTHERS PRESENT: DDA Director Knowles

APPROVE CONSENT AGENDA ITEMS

Motion by Vargovick, supported by Batzloff, to approve the regular minutes of 9-6-06, the Financial Statement , and the Bill Review Report. MOTION CARRIED, ALL AYES.

DIRECTOR'S REPORT

Knowles restated dates for upcoming meetings and events: October 10 – ER Workshop for Business Owners; October 12 – MSOC Tech Visit; October 16 – Historic Survey Progress Update; October 17 – ER Workshop for Property Owners; and February 3, 2007 – Board Retreat. Motion by Pastue, supported by Vargovick, to approve the Director's Report as discussed. MOTION CARRIED, ALL AYES.

REQUEST TO PUBLISH UNAUDITED FINANCIAL REPORT

Motion by Freeman, supported by Batzloff, to authorize the Director to publish the Unaudited Annual Financial Report. MOTION CARRIED, ALL AYES.

REQUEST TO ESTABLISH STUDY GROUP

Motion by Kuiken, supported by Batzloff, to request the Mayor and Council establish a study group for the purpose of examining and reauthorizing the Principal Shopping District Special Assessment. MOTION CARRIED, ALL AYES.

Board member Kuiken departed the meeting.

FARMINGTON IDeA PROJECT FOCUS GROUP

Councilman Tom Buck facilitated a focus group activity in support of the Farmington IDeA Project.

MAIN STREET COMMITTEES UPDATE

Promotions - Beamer reported that the Marketing and Promotions Committee has not met this month because of scheduling difficulties.

Design - Schneemann reported that the Design Committee is in the process of defining its purpose from this point forward and how it will interact with the City and the DDA. The Committee shall meet on the fourth Thursday of each month at 7:30 a.m..

ER Committee - No Report

Organization - Pastue reiterated that the Fall edition of the Main Street Messenger will be mailed very soon and that the Tech Visit featuring Volunteer Management will occur on Thursday, October 12, 2006.

BOARD COMMENT: President Beamer reminded committee chairs to begin developing work plans for fiscal year 2007-08. The information will be necessary for discussion at the board retreat next February. President Beamer announced the recipient of the 2006 Mary Martin Service Award is Mary Burck, a volunteer with the Farmers Market Committee. Mary will receive an award on October 21, 2006 at the Pavilion Birthday Party.

PUBLIC COMMENT: David Wright, a resident, downtown property and business owner, remarked on the vacancies in Downtown Farmington.

ADJOURNMENT

The meeting adjourned at 9:04 a.m. The next regular meeting will be held on Wednesday, November 8, 2006, at 8 a.m.

Respectfully submitted,